



An Equal Opportunity Employment Agency

TODAY'S DATE

Expert Staffing Solutions

Fill in applicable information

Name		Former Name		Phone (H)		(C)	
Street Address		City		State		Zip	
Position desired		2ndChoice		E-Mail Address:			
Salary Desired	Least Accepted	What transportation do you use?		Location preferred:			
Name of High School:		City		State		Diploma	G.P.A.
Name of College Attended:		Yrs Completed		Major	Minor	Degree	G.P.A.
Other Education:		Yrs Completed		Courses?	G.P.A.	Degree?	
Foreign Languages: Excellent <input type="checkbox"/> Good <input type="checkbox"/> Poor <input type="checkbox"/>		Current Typing Speed:		Circle to indicate experience			
				Payroll	Billing	Bkkpping	D/E
				AR	AP	Switchbrd	Filing
LIST ALL SOFTWARE EXPERIENCE:				Dictaphone		10 key adding	

CHECK ALL AREAS OF LEGAL EXPERIENCE	Trademark Prosecution	Trademark Litigation	Real Estate	Trust/Estate	Construction	Bankruptcy Chap. 7/13	W.C.	Toxic Tort	Criminal	Equipment leasing
	I.P. Prosec.	I.P. Lit.	Tax	Contract	Collections	Litigation	Family	Ins. Def.	Plaintiff P. I.	Prepared Pleadings
	Docketing	Immigration	Labor	Securities	Corporate	Bankruptcy Chap. 11	Civil	Federal	State	Medical Malpractice

LIST WORK EXPERIENCE	Firm Name				Job Title	
	Address, City, State					
Time employed __Yrs __Mos. From __ To __	Company Phone#				List Duties:	
Start Salary	Firm's Business		No. of Office Employees			
Final salary						
Reason for leaving this job:			Name of Supervisor:			

Previous Position Time employed __ Yrs. __Mos. From _____ To _____	Firm Name				Job Title:	
	Address, City, State				Name of Supervisor:	
Start Salary	Company Phone#				List Duties:	
Final Salary	Firm's Business		No. of Office Employees			
Reason for leaving this job:						

Previous position __ Yrs. __Mos.	Firm Name		Address, City, State		Job Title & Duties
Reason for leaving this job:			How did you hear of Avanti Staffing, Inc. or who referred you?		

<p>FOR OFFICE USE LEAVE BLANK</p> <p>T L S</p> <p>M W E</p> <p>PP A WP</p>	<p>I hereby attest to Avanti Staffing, Inc. and any and all clients or anyone else relying on such information, that the information supplied by me on this application is truthful to the best of my knowledge. I agree that any false statements on this application or in a personal interview shall be sufficient cause for rejection or dismissal.</p> <p>(Sign your signature)</p> <p>X _____</p>	<p>May we contact your current employer?</p> <p>Yes <input type="checkbox"/> No <input type="checkbox"/></p>
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I hereby authorize Avanti Staffing, Inc. to investigate my past education and employment activities and release from all liability any and all persons requesting and supplying such information.
(Signature of Applicant)

X _____

Please list three former supervisors as employment references in the spaces provided below.

REFERENCE:

Name _____
Address _____
Phone _____
Co. Employed _____
Position _____
Yrs. Known _____

REFERENCE:

Name _____
Address _____
Phone _____
Co. Employed _____
Position _____
Yrs. Known _____

REFERENCE:

Name _____
Address _____
Phone _____
Company where employed _____
Position _____
Yrs. Known _____

Please list two personal references in the space provided below.

PERSONAL REFERENCE:

Name _____
Address _____
Phone _____
Yrs. Known _____

PERSONAL REFERENCE:

Name _____
Address _____
Phone _____
Yrs. Known _____